How To Digitally Sign SAAR-N without ONE-NET Account

1) Sponsor/Supervisor/TASOs Logs onto their ONE-NET workstation with their CAC + Pin

2) Borrow a Dell Keyboard with built-in Smart Card Reader from another ONE-NET workstation and plug it into your workstation

3) Have new employee stick their CAC into the borrowed Dell Keyboard Smart Card Reader while you are still logged on the workstation
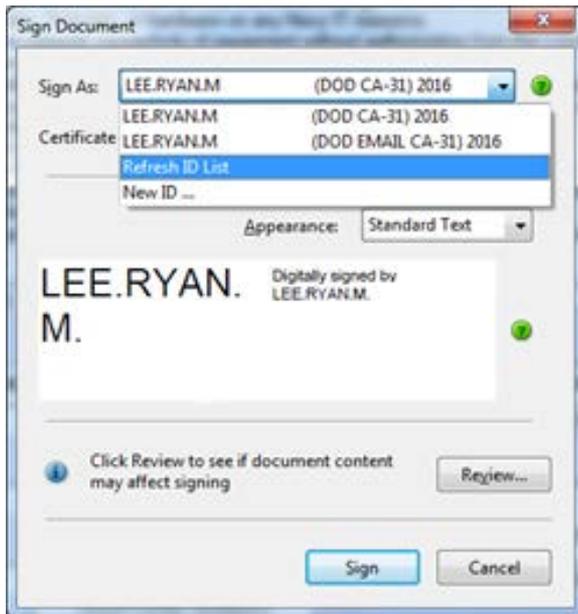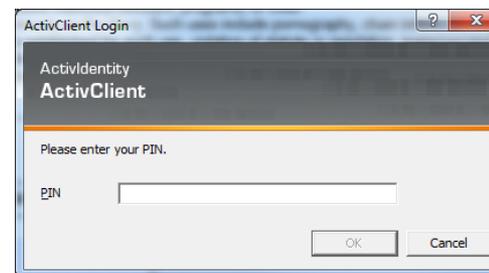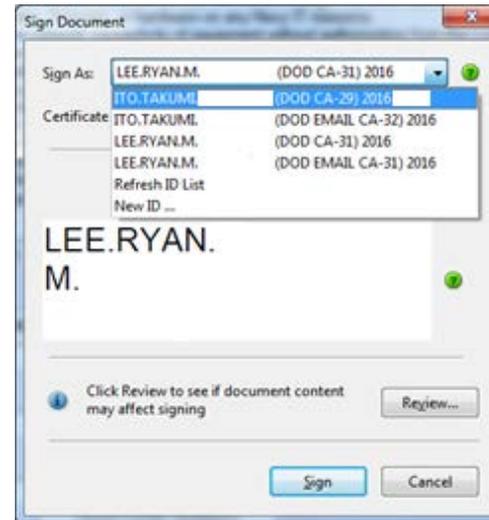
4) Open SAAR-N.pdf

Signing SAAR-N.pdf

1) Click on Block 24 – User Signature

24. USER SIGNATURE:

3) Select User's DOD CA certificate. They will need to enter their CAC PIN to sign the document
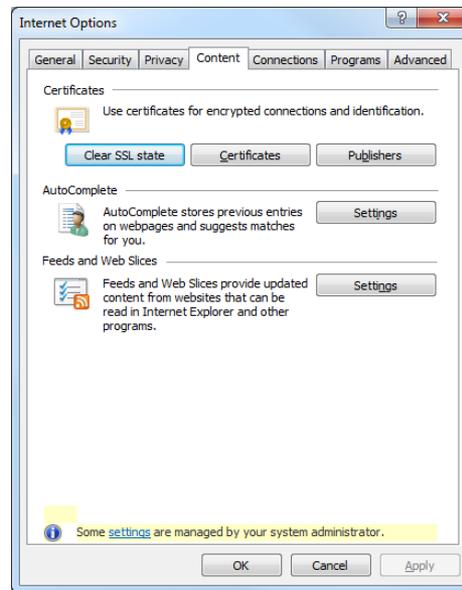
2) Click Refresh ID List

Remove New User's Certificates Off Your Workstation

1) Open Internet Explorer and click on the Gear icon and select Internet Options
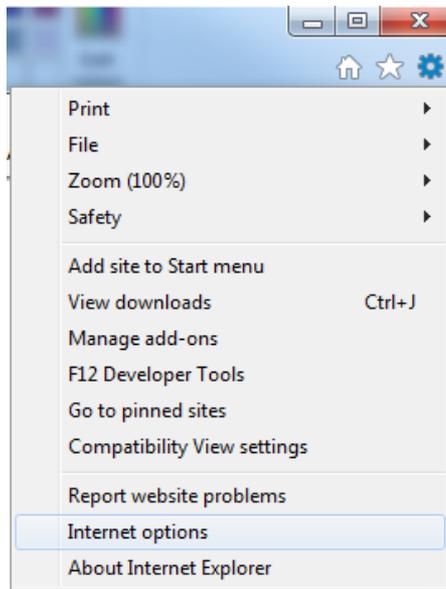
2) Click on the Content Tab and Click on the Certificates Button

3) Select New User's certificates and click Remove and press Yes to delete